



# IIG Mexico Insurance Training Manual

## Agenda

- ✓ Policy Issuance
- ✓ Policy Information
- ✓ Important Things
- ✓ Reports
  - ✓ Cancellations
  - ✓ Edit
  - ✓ Cancel vs. Edit
- ✓ Questions

## Logging on to the system

Required Information	
Agent Code: *	<input type="text"/>
Office/Region Code: *	<input type="text" value="Choose One..."/>
	<input type="button" value="Continue..."/>

### **Log on to the system**

- ✓ Select Mexico Tourist Auto Insurance available from your Infinity Website
- ✓ Input your Infinity assigned Agent code
- ✓ Select an office code from the drop down – This will be the two digit state abbreviation for the state in which you operate (i.e. California = CA)

## Select Function



- ✓ Issue Policy- Allows you to quote and bind a policy
- ✓ Retrieve Quote- Allows you to retrieve previous quotes
- ✓ Search Policies- Allows you to search policies that have been issued, make non-premium baring changes, and access declaration pages.
- ✓ Commissions- Gives you a breakdown of the premium you have written and the commission owed you.
- ✓ Logout- Allows you to leave IIG's system and return to Infinity's Systems

Log Out



Issue Policy  
(More Info...)



Retrieve Quote  
(More Info...)



Search Policies  
(More Info...)



Commissions  
(More Info...)



Logout

## Policy Issuance- Coverage Dates

### Travel Information

Date Entering Mexico \*     [\(More Info...\)](#)

Date Leaving Mexico \*     [\(More Info...\)](#)

Mexico Territory: \*  [\(More Info...\)](#)

### **Enter the dates of coverage and the territory**

- ✓ Notice that the policy does not ask for a start time. All policies *begin at 12:01 AM* on the date entering Mexico and *end 12:01 AM* on the date after leaving Mexico (e.g. coverage starts at 12:01 AM on March 12 and ends at 12:01 AM on March 13)
- ✓ **Select Territory – For a description of the territory, select more info.**

## Policy Issuance- Vehicle Information

Vehicle Information		
Model Year: *	<input type="text" value="Choose One..."/>	<a href="#">(More Info...)</a>
Vehicle Type: *	<input type="text" value="Choose One..."/>	
Make: *	<input type="text" value="Choose Body Type Above"/>	<a href="#">(More Info...)</a>
Model: *	<input type="text" value="Choose Make Above"/>	<a href="#">(More Info...)</a>
Body Style: *	N/A	<a href="#">(More Info...)</a>
Vehicle Value: *	<input type="text" value="\$0,000.00 (Liability Only)"/> USD	<a href="#">(More Info...)</a>

### Describe the vehicle

- ✓ Questions? Click the “More Info” Button to the right of the input field.
- ✓ If you are unsure about a vehicle value use the direct link to Kelley Blue Book or the NADA to calculate the value. These links are found in the More Info Button.
  - ✓ Chosen value will be insured amount
  - ✓ **Amount Paid for claims will not exceed ACV**

# Policy Issuance- Towed Units

Towed Unit Information		
How many items will be towed behind the above vehicle? *	<input type="text" value="Not Towing Anything"/>	<a href="#">(More Info...)</a>

- ✓ Enter Number of Towed Units
  - ✓ Towed Units includes Trailers, ATVs, Motorcycles, Boats, and any other self propelled unit.
  - ✓ These must be listed! Failure to list can cause policy to be void
- ✓ Please read and inform your clients of the important conditions applicable to units being trailered

Towed Unit Information		
How many items will be towed behind the above vehicle? *	<input type="text" value="1"/>	<a href="#">(More Info...)</a>
<b>Attention: *</b>	Each towed unit is required to be listed on the policy. If you are towing a vehicle (Car, Pickup, SUV, Motorcycle) it will not be covered under this policy while not attached to the power unit of this policy.	
Towed Unit #1 *	Type of Towed Unit: *	
	<input type="text" value="Choose One..."/>	
	Year of Towed Unit: *	
	<input type="text" value="Choose One..."/>	
	Value of Towed Unit: *	
	<input type="text" value="Choose One..."/>	USD

- ✓ Input Towed unit Information
- ✓ All towed or transported units **must be listed**
- ✓ Coverage for liability is in force only while the motorcycle or vessel is in a trailer
- ✓ A second liability policy may be required as each self propelled road vehicle must be listed on its own separate policy

# Policy Issuance- Liability Coverage

Coverage Information		
Third Party Liability Limit: *	<input type="text" value="\$50,000"/>	<a href="#">(More Info...)</a>
Quote with Fixed Deductibles? *	<input type="radio"/> Yes <input checked="" type="radio"/> No	<a href="#">(More Info...)</a>

## Liability and Deductibles

### Liability

#### ✓ Options

- ✓ \$50,000 CSL
- ✓ \$100,000 CSL
- ✓ \$150,000 CSL (Automatic with GNP Deluxe Policy not available from ABA Seguros)
- ✓ \$170,000 CSL(Automatic with ABA Plus Policy not available from GNP Seguros)
- ✓ \$300,000 CSL

### Deductibles

#### ✓ Percentage of value

- ✓ 2% for collision Minimum of \$500 for cars \$1000 for all other vehicles
- ✓ 5% for theft Minimum of \$1000 for cars \$1500 for all other vehicles

#### ✓ Fixed Deductibles

- ✓ \$500 for Collision
- ✓ \$1000 for Theft

**We recommend at least 100,000 CSL and Fixed Deductibles**



# Policy Issuance- Underwriting

Other Information		
Does the vehicle spend more than 180 (consecutive or non-consecutive) days in Mexico per year? *	<input type="radio"/> Yes <input checked="" type="radio"/> No	<a href="#">(More Info...)</a>
Will you be using this vehicle for business, or to drive to and from work, while in Mexico? *	<input type="radio"/> Yes <input checked="" type="radio"/> No	<a href="#">(More Info...)</a>
Will there be drivers operating this vehicle, under 21 years of age? *	<input type="radio"/> Yes <input checked="" type="radio"/> No	<a href="#">(More Info...)</a>
Do you carry Collision and Theft coverage on your US/Canadian policy? *	<input checked="" type="radio"/> Yes <input type="radio"/> No	<a href="#">(More Info...)</a>
Does your vehicle have a "Salvaged" title? *	<input type="radio"/> Yes <input checked="" type="radio"/> No	<a href="#">(More Info...)</a>
Which state are you a resident of? *	<input type="text" value="California"/>	<a href="#">(More Info...)</a>

- ✓ Answering these questions correctly will help the client avoid problems if there is a claim. In addition, surcharges are linked to these questions
- ✓ No Pictures are Required
- ✓ No Clue reports or MVRs

# Policy Issuance- Quote Number







Quote Recap	
Quote Number:	9004846
Save This Quote:	<a href="#">Click here to save your quote now!</a>
Vehicle Information	2007 Chevrolet Tahoe \$30,000.00 USD
Travel dates:	03/12/2007 thru 03/12/2007 <input type="text" value="1"/> days in Mexico.
Third Party Liability Limit:	<input type="text" value="\$100,000"/> <a href="#">(More Info...)</a>
Quote with Fixed Deductibles?	<input type="text" value="Fixed"/> <a href="#">(More Info...)</a>
Quote with MexVisit Travel Assistance?	<input type="text" value="Yes"/> <a href="#">(More Info...)</a>
Modify Quote	<a href="#">If you need to modify more then the information above, click here to modify the entire quote.</a>
<a href="#">Click here if you'd like to view a detailed recap of this quote.</a>	

✓ **Save yourself some time, use quote numbers to retrieve prior quotes!**

Retrieve Previous Quote
<a href="#">Have you bought with us before, or wish to retrieve a previous quote? Please log in here!</a>

Log Out				
				
Issue Policy <a href="#">(More Info...)</a>	Retrieve Quote <a href="#">(More Info...)</a>	Search Policies <a href="#">(More Info...)</a>	Commissions <a href="#">(More Info...)</a>	Logout







# Policy Issuance- The Options

Quote Results													
	1 Day Policy	Six Month Policy	Annual Policy	Physical Damage	Total Theft	Fixed Deductibles	Vandalism	3rd Party Liability	US Labor Rates	UDM / Med Pay	Legal Assistance	Medical Payments	
 <b>ABA - Standard Coverage</b>	\$26.50 <a href="#">[Buy Now!]</a> <a href="#">[More Info]</a>	\$229.81 <a href="#">[Buy Now!]</a> <a href="#">[More Info]</a>	\$258.31 <a href="#">[Buy Now!]</a> <a href="#">[More Info]</a>	✓	✓	✗	✗	✓	✗	✗	✓	✓	
 <b>ABA - Plus Extended Coverage</b>	\$27.50 <a href="#">[Buy Now!]</a> <a href="#">[More Info]</a>	\$343.62 <a href="#">[Buy Now!]</a> <a href="#">[More Info]</a>	\$392.46 <a href="#">[Buy Now!]</a> <a href="#">[More Info]</a>	✓	✓	✓	✓	✓	✓	✓	✓	✓	
 <b>GNP - Standard Coverage</b>	\$24.10 <a href="#">[Buy Now!]</a> <a href="#">[More Info]</a>	\$225.25 <a href="#">[Buy Now!]</a> <a href="#">[More Info]</a>	\$275.18 <a href="#">[Buy Now!]</a> <a href="#">[More Info]</a>	✓	✓	✗	✗	✓	✗	✗	✓	✓	
 <b>GNP - Deluxe Coverage</b>	\$28.26 <a href="#">[Buy Now!]</a> <a href="#">[More Info]</a>	\$323.73 <a href="#">[Buy Now!]</a> <a href="#">[More Info]</a>	\$396.70 <a href="#">[Buy Now!]</a> <a href="#">[More Info]</a>	✓	✓	✓	✓	✓	✓	✓	✓	✓	
 <b>GE - Standard Coverage</b>	\$31.58 <a href="#">[Buy Now!]</a> <a href="#">[More Info]</a>	\$277.86 <a href="#">[Buy Now!]</a> <a href="#">[More Info]</a>	\$307.79 <a href="#">[Buy Now!]</a> <a href="#">[More Info]</a>	✓	✓	✗	✗	✓	✓	✗	✓	✓	
 <b>GE - Premier Coverage</b>	\$31.58 <a href="#">[Buy Now!]</a> <a href="#">[More Info]</a>	\$413.01 <a href="#">[Buy Now!]</a> <a href="#">[More Info]</a>	\$455.64 <a href="#">[Buy Now!]</a> <a href="#">[More Info]</a>	✓	✓	✗	✓	✓	✓	✗	✓	✓	

✓ Underwriting Companies

- ✓ Grupo Nacional Provincial
- ✓ ABA Seguros
- ✓ Genworth Seguros
- ✓ Coverage explanation on quote results page
- ✓ See Terms and conditions for full coverage explanations

# Policy Issuance- The Options

Quote Results													
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Plus Deluxe and Premier Policies

- ✓ Provide the Best coverage in the Market
- ✓ Partial Theft and Vandalism
- ✓ Increased Medical Payment
- ✓ Increased Labor Rates for the US
- ✓ Other
- ✓ For more details see Terms and Conditions

Questions on a policy? Click on **“More Info”**

**Make sure the buyer understands this coverage and reviews the policy terms and conditions**

# Policy Issuance- The Options



Quote Results													
	1 Day Policy	Six Month Policy	Annual Policy	Physical Damage	Total Theft	Fixed Deductibles	Vandalism	3rd Party Liability	US Labor Rates	UDM / Med Pay	Legal Assistance	Medical Payments	
 <b>ABA - Standard Coverage</b>	\$26.50 <a href="#">[Buy Now!]</a> <a href="#">[More Info]</a>	\$229.81 <a href="#">[Buy Now!]</a> <a href="#">[More Info]</a>	\$258.31 <a href="#">[Buy Now!]</a> <a href="#">[More Info]</a>	✓	✓	✗	✗	✓	✗	✗	✓	✓	
 <b>ABA - Plus Extended Coverage</b>	\$27.50 <a href="#">[Buy Now!]</a> <a href="#">[More Info]</a>	\$343.62 <a href="#">[Buy Now!]</a> <a href="#">[More Info]</a>	\$392.46 <a href="#">[Buy Now!]</a> <a href="#">[More Info]</a>	✓	✓	✓	✓	✓	✓	✓	✓	✓	
 <b>GNP - Standard Coverage</b>	\$24.10 <a href="#">[Buy Now!]</a> <a href="#">[More Info]</a>	\$225.25 <a href="#">[Buy Now!]</a> <a href="#">[More Info]</a>	\$275.18 <a href="#">[Buy Now!]</a> <a href="#">[More Info]</a>	✓	✓	✗	✗	✓	✗	✗	✓	✓	
 <b>GNP - Deluxe Coverage</b>	\$28.26 <a href="#">[Buy Now!]</a> <a href="#">[More Info]</a>	\$323.73 <a href="#">[Buy Now!]</a> <a href="#">[More Info]</a>	\$396.70 <a href="#">[Buy Now!]</a> <a href="#">[More Info]</a>	✓	✓	✓	✓	✓	✓	✓	✓	✓	
 <b>GE - Standard Coverage</b>	\$31.58 <a href="#">[Buy Now!]</a> <a href="#">[More Info]</a>	\$277.86 <a href="#">[Buy Now!]</a> <a href="#">[More Info]</a>	\$307.79 <a href="#">[Buy Now!]</a> <a href="#">[More Info]</a>	✓	✓	✗	✗	✓	✓	✗	✓	✓	
 <b>GE - Premier Coverage</b>	\$31.58 <a href="#">[Buy Now!]</a> <a href="#">[More Info]</a>	\$413.01 <a href="#">[Buy Now!]</a> <a href="#">[More Info]</a>	\$455.64 <a href="#">[Buy Now!]</a> <a href="#">[More Info]</a>	✓	✓	✗	✓	✓	✓	✗	✓	✓	

- ✓ **Grupo Nacional Provincial**
  - ✓ **#1 in Mexico Tourist Auto Market**
  - ✓ **A rated according to AM Best**
- ✓ **ABA Seguros**
  - ✓ **Parent company is GMAC Insurance an A rated Fortune 500 company**
- ✓ **Genworth Seguros**
  - ✓ **Parent company is Genworth an A rated Fortune 500 company**



# Policy Issuance- Need to Make Changes to Quote?

## **DON'T HIT BACK... SCROLL DOWN!!**

Travel Information					
Date Entering Mexico *	March	12	2007		<a href="#">(More Info...)</a>
Date Leaving Mexico *	March	12	2007		<a href="#">(More Info...)</a>
Mexico Territory: *	All Territories				<a href="#">(More Info...)</a>

Vehicle Information					
Model Year: *	2007				<a href="#">(More Info...)</a>
Vehicle Type: *	Car/SUV/Pickup/Van				
Make: *	Chevrolet				<a href="#">(More Info...)</a>
Model: *	Tahoe				<a href="#">(More Info...)</a>
Body Style: *	SUV / Pickup				<a href="#">(More Info...)</a>
Vehicle Value: *	\$10,000			USD	<a href="#">(More Info...)</a>

# Policy Information

## Application Progress

[Step 1 - Owner Information](#)  
[Step 2 \(optional\) - Additional Driver Information](#)  
[Step 3 - Vehicle Information](#)  
[Step 4 - Payment Information](#)  
[Step 5 - Verify Your Entries](#)  
Finished! - Print Your Policy

## Agent Code

If you have a specific agent number, please enter it below. This is for internal use only, and is not required.

Agent Code:

## Vehicle Owner Information

Below please provide the information for the registered owner of the vehicle which will be driven to Mexico. You will have the option to list any additional drivers further below.

First Name: *	<input type="text"/>	<a href="#">(More Info...)</a>
Middle name:	<input type="text"/>	
Last name: *	<input type="text"/>	
Address: *	<input type="text"/>	<a href="#">(More Info...)</a>
Address line #2:	<input type="text"/>	
City: *	<input type="text"/>	
State: *	<input type="text" value="Arizona - United States"/>	<a href="#">(More Info...)</a>
Zip code: *	<input type="text"/>	
Phone number: *	<input type="text"/>	
Email Address: *	<input type="text"/>	
Driver's license number: *	<input type="text"/>	
Driver's license state: *	<input type="text" value="Arizona - United States"/>	

## Additional Drivers

Although it is not necessary to list everyone who may drive the vehicle insured by this policy, you may choose to add the names of additional drivers. Any driver who has a valid non-Mexico driver's license, whether or not listed, and who has the owners permission to drive the insured vehicle will be covered by this policy.

How many additional drivers would you like to list?   
This is NOT mandatory.

## Other Required Information

Final trip destination: *	<input type="text"/>
Country of citizenship: *	<input type="text" value="Choose One..."/>
What is your official employment? *	<input type="text" value="Choose One..."/>

- ✓ Application Progress- Allows you to return immediately to previous steps
- ✓ Vehicle Owner Information- If the owner has residence in Mexico, use their US contact information.
  - ✓ Please input the clients email address as a copy of the policy terms and conditions will be sent to them. If they do not have one, please use your own email address.
- ✓ Additional Drivers- are NOT as Mexico Tourist Auto Policies are permissive use; however, for the peace of mind of the drivers this option is available.
- ✓ Other Required information- This information is required by Mexican Law in Article 140, and is intended to curve money laundering.

# Policy Information

US/Canada Insurance Info	
Please provide your US or Canada Auto insurance information for the power unit on this policy. This may be needed to validate coverage or coordinate repairs in the case of a covered loss.	
Name of US/Canadian Insurer: *	<input type="text"/>
Policy Number: *	<input type="text"/>
Expiration Date: *	March   12   2007   <input type="text"/>

Lienholder Information	
If you have a loan on your vehicle or it is leased and you want to include lienholder or lessor information on your Mexico auto policy, please enter the information requested below.	
Is there a lienholder on this vehicle?	<input type="text" value="No"/>

Power Unit Information	
Please provide us with all of the following information regarding your power unit.	
License Plate Number: *	<input type="text"/>
License Plate State: *	Arizona - United States
VIN Number: *	<input type="text"/>

Towed Unit #1:	
Type of Towed Unit:	Tent Trailer
Year of Towed Unit:	2007
Value of Towed Unit:	\$10,000.00 USD
Make: *	<input type="text"/>
Model: *	<input type="text"/>
License Plate Number: *	<input type="text"/>
License Plate State: *	Arizona - United States
VIN Number: *	<input type="text"/>
If you have a loan on your vehicle or it is leased and you want to include lienholder or lessor information on your Mexico auto policy, please enter the information requested below.	
Is there a lienholder on this vehicle?	<input type="text" value="No"/>

- ✓ **US/Canada insurance Info- Provides you with a cross sell opportunity and is used by the underwriting company in case of a claim.**
- ✓ **Lien holder Information- If the client has a lien holder, ensure you have fixed deductibles, \$100,000 in Liability coverage, select yes, and input the lien holder's information.**
- ✓ **The power unit is the primary vehicle that may be towing other vehicles.**
- ✓ **The towed unit is any vehicle that is towed by the power unit.**

✓ **If there is a lien holder on the towed unit, please add it by selecting yes to that question.**

# Policy Information- Payment Options

## Application Progress

[Step 1 - Owner Information](#)  
[Step 2 \(optional\) - Additional Driver Information](#)  
[Step 3 - Vehicle Information](#)  
**[Step 4 - Payment Information](#)**  
[Step 5 - Verify Your Entries](#)  
[Finished! - Print Your Policy](#)

## Policy Costs

Total Premium:	\$11.70
Total Fees:	\$15.00
Total Tax:	\$1.75
Total Policy Cost:	\$28.45

## Payment Information

Please provide us with the credit card number and expiration date below. **Attention:** If you need to edit or retrieve credit card information, it will need to be re-input entirely. Credit card information is not saved, for your security.

Credit Card Number: \*

Credit Card Expiration Date: \*

March 2007 

[Click here to view our privacy policy.](#)

## Direct Bill via Credit Card

- ✓ **Visa**
- ✓ **MasterCard**
- ✓ **American Express**
- ✓ **Discover**

## Verify Information Step

This step allows you to review and, if necessary, edit the information you entered in the quote request screen and in the application screens. Please verify the information is correct or click on the link at the bottom of each box if you wish to make changes.

### Quote Recap

Quote Number:	9004846
Travel Information	Date Entering Mexico 03/12/2007 Date Leaving Mexico 03/12/2007 Mexico Territory: ALL TERRITORIES
Vehicle Information	Model Year: 2007 Make: Chevrolet Model: Tahoe Body Style Pickup / SUV Vehicle Value: \$10,000.00 USD Third Party Liability Limit: \$100,000.00 USD Quote with Fixed Deductibles? Yes Quote with MexVisit Travel Assistance? Yes
Modify Quote	<a href="#">If you need to modify more than the information above, click here to modify the entire quote.</a>

✓ **Mexican Customs agents can be ornery... keep your client out of trouble by verifying entries**

# The Important Things- Disclosure

## Before we finish

You've not quite completed purchasing your policy. Below please find our standard disclosures which you must agree to prior to purchasing your policy.

## Cancellations and Refunds

If you choose to cancel your policy, you must cancel before the policy's effective date to receive a full refund of the premium. A cancellation processing fee equal to half of the Policy Fee will be retained on all cancellations.

## Policy Terms and Conditions

The link to view the terms and conditions document (the policy legalese) is below.

- [Click here to view and print the Terms and Conditions of your insurance policy.](#)

## Policy Handling

Your policy face page is required in the event of a loss. It is advised that you carry this policy with you at all times.

## PDF Documents

In order to view the documents associated with this policy you will need to have Adobe Reader installed. This is free software that will allow you to read "PDF" documents. Please click below to get Adobe Reader:



## In Case of a Claim

In the unfortunate event that you may need to make a claim on this policy, you **must** report this claim in Mexico before returning to the United States. If you leave Mexico before obtaining the adjuster's report your claim may be denied.

By clicking on the "I Agree" button below you agree to print and review the policy face page and the policy terms and conditions, which will be delivered to you via email links and links available on the following page.

[I Do Not Agree \(Cancel And Go Back\)](#)

[I Agree \(Purchase Policy\)](#)



# Important Things-Print the Policy

## Congratulations!

You have successfully purchased your Mexico auto policy!

Below you will find links to download and PRINT your policy. In the event of a claim, you will be asked to show your policy to the insurance adjuster.

Experience tells us it a good idea to write down the name of your insurance company, your policy number, and the insurance company's toll free telephone number to report a claim and keep this information in your wallet or purse. In case of the loss of your physical policy, for instance by a theft or fire loss to your vehicle, you will be able to call for help and prove coverage.

## Return To Affiliate Area

[Click here to return to the affiliate menu.](#)

## Policy Documents

- [Click here to view and PRINT your policy's Declarations Page. Always carry this document.](#)
- [Click here to view and print the Terms and Conditions of your insurance policy.](#)
- [Click here to view and print Your Travel Assistance policy Terms and Conditions.](#)

## Fax Policy

[Click here to have your policy faxed to you.](#)

## Feedback

Would you like to provide feedback about our website?

No

## Other Services

### Mexico Road Logs

After downloading and printing your policy documents, please click below to obtain a Comprehensive Road Log detailing what to expect along your route when visiting different areas of Mexico. Far more than a simple map, these road logs detail intersections, driving directions, points of interest, and more. These road logs are a must for those who are driving throughout the Baja, Pacific, Gulf Coast, and Yucatan Mexico.

- [Click here to purchase and print your Mexico Road Log now!](#)






- ✓ Policy Documents- You can print the Declarations Page, Terms and Conditions, and Travel Assistance Terms and Conditions. These documents are also automatically sent to the email that was input in the policy information step.
- ✓ Fax policy- You can fax the policy to the client or their lien holder directly from our servers.

# Search Policies

**Log Out**

 Issue Policy <a href="#">(More Info...)</a>	 Retrieve Quote <a href="#">(More Info...)</a>	 Search Policies <a href="#">(More Info...)</a>	 Commissions <a href="#">(More Info...)</a>	 Logout
---	---	--	--	---

**Search for Policies**

Issue Date Begin:	March   12   2007   	<a href="#">(More Info...)</a>
Ending Issue Date:	March   12   2007   	<a href="#">(More Info...)</a>
Policy Number:	<input type="text"/>	<a href="#">(More Info...)</a>
Affiliate ID:	<input type="text"/>	<a href="#">(More Info...)</a>
Underwriter:	Choose One... 	
Insured's Name:	<input type="text"/>	<a href="#">(More Info...)</a>
Sales Type:	Choose One... 	<a href="#">(More Info...)</a>
Order Results By:	Sales Time 	<a href="#">(More Info...)</a>
<input type="button" value="Do Search..."/>		

- ✓ You can search by any of the following:
  - ✓ Search by a date or a range of dates
  - ✓ Search by Policy number
  - ✓ Search by the insured Name

## Search Recap

Search Dates: 03-12-2007 thru 03-12-2007  
 Results Shown: 4  
 Modify Your Search: [Click here to modify your search.](#)

## Search Results

Issue Date/Time	Affiliate	Policy #	Dates	Client Info
03-12-2007 17:28:25	agentissue DEKINF TEST1	<b>ABA - Plus Extended:</b> 27800069	Not yet in effect. 03-15-2007 00:01:00 thru 03-16-2007 00:01:00	John James Doe Perfectville CA 123456 <a href="mailto:derek.kartchner@mexpro.com">derek.kartchner@mexpro.com</a>
03-12-2007 17:26:35	agentissue DEKINF TEST1	<b>ABA - Standard:</b> 27700120	Expired. 03-12-2007 17:26:35 thru 03-13-2007 00:01:00	John Doe San Diego CA 12345 <a href="mailto:derek.kartchner@mexpro.com">derek.kartchner@mexpro.com</a>
03-12-2007 16:56:33	web2web DEKINF TEST1	<b>ABA - Standard:</b> 27700119	Refund Policy 03-12-2007 00:00:00 thru 03-12-2007 00:00:00	John James Doe Los Angeles CA 12345 <a href="mailto:john123@john123.com">john123@john123.com</a>
03-12-2007 16:56:33	web2web DEKINF TEST1	<b>ABA - Standard:</b> 27700119	Canceled. 03-12-2007 16:56:33 thru 03-13-2007 00:01:00	John James Doe Los Angeles CA 12345 <a href="mailto:john123@john123.com">john123@john123.com</a>

✓ Select options on the desired policy

## Policy Options

Return to Search:	<a href="#">Return to search results</a>
View policy contract and claims instructions:	<a href="#">Click here to view the policy</a>
Edit Owner/Driver/Travel Dates Info:	<a href="#">Edit Basic Info</a>
Edit Vehicle Info:	<a href="#">Edit Vehicle Information</a>
Re-Email Policy to Client:	<a href="#">Re-Email Policy</a>
Fax Policy:	<a href="#">Fax Policy</a>
Create a new policy using this policy's quote information:	<a href="#">Click here to re-issue this policy.</a>
Void/Cancel Policy:	<a href="#">Void/Cancel Policy</a>

## Policy Overview

Policy Number:	27800069
Effective Dates:	03-15-2007 00:01:00 thru 03-16-2007 00:01:00
Underwriter:	ABA - Plus Extended Coverage
Owner's Name:	John James Doe
Owner's Address:	123 Center St
Owner's City/State/Zip:	Perfectville CA 123456 USA
Owner's Phone:	123456
Edit Owner/Driver/Travel Dates Info:	<a href="#">Edit Basic Info</a>

- ✓ Policy options allows you to do the following:
  - ✓ Click here to view the policy- Allows access the Declarations page and Claims instructions
  - ✓ Edit Basic Info
    - Can edit dates, but cannot change policy length
    - Any non-premium bearing information can be changed (name, address, contact information)
    - To change any premium bearing information we must cancel the policy and rewrite it
  - ✓ Edit Vehicle Information- Allows you to change the vehicle, and access and change all other vehicle information

- ✓ Re-Email Policy- You can re-email policy to the client or a lien holder
- ✓ Fax Policy- Allows you to fax the policy to the client or a lien holder from our servers
- ✓ Re-issue this policy using information that has been input for the selected policy
- ✓ Void the policy- Need to cancel a policy? This option is available until the policy is in effect

## Refunds and Cancellations

- ✓ To change, cancel or rewrite a policy
  1. If a policy needs to be canceled, and it is before the effective date then it can be cancelled using the void button
  2. **No refunds or cancellations after the effective date!**
  3. If you have any questions please email us at [mexicoinsurance@mexpro.com](mailto:mexicoinsurance@mexpro.com).

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**Email Sent**

Please provide a brief explanation for this cancellation: \*

Void Options: \*

**You must enter the reason for cancellation in the notes field**

### **Check the date of the policy**

- ✓ If there is an error in the registered owner name, address, phone number, membership number, description of the vehicles or lien holder information you may **EDIT** the policy.
- ✓ Errors on dates, number of days, addition or removal of vehicles or changes to coverage require that you **CANCEL** and **WRITE A NEW POLICY.**

# Commissions

**Log Out**

				
Issue Policy <a href="#">(More Info...)</a>	Retrieve Quote <a href="#">(More Info...)</a>	Search Policies <a href="#">(More Info...)</a>	Commissions <a href="#">(More Info...)</a>	Logout

Report Info													
Month and Year for Report:			March	13	2007								
AGT/DST Breakdown:			<input checked="" type="checkbox"/> Check here to view details for each Affiliate ID and AGT/DST.										
Show Details:			<input type="checkbox"/> Check here to show individual policies and their commissions.										
Test (DEK123) TEST1													
	Policy Count	Sales Type	Charged Amounts							AGT/DST Comm:			
			Premium	Agency Fee	Broker Fee	Opt. Travel Premium	Opt. Travel Fee	Tax	Underwriter Fee	Premium	Fee	Net Earn	
<b>Totals:</b>	2	web2web	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
<b>Totals:</b>	2		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	

- ✓ You can search by any of the following:
  - ✓ Search by a date or a range of dates

## Questions/Contact Us

### Contact Us

(This contact information is for Agents only. Do not provide this information to customers.)

International Insurance Group (IIG)

1300 South Milton Suite 224

Flagstaff AZ 86001

Phone: 1.877.774.2868 Fax: 928.213.8476

Email: [mexicoinsurance@mexpro.com](mailto:mexicoinsurance@mexpro.com)